

16th International Congress on Systemic Lupus Erythematosus

21-24 May, Toronto



Specifics Per Session Type

PLENARY & SCIENTIFIC SESSIONS

- Plenary and scientific sessions consist of expert lectures with Q&A time either included in the presentation duration (after each speaker) or designated at the end as a group discussion. Please refer to the session schedule via the interactive program or the mobile app for details. In case of a group discussion, the speakers may sit at the head table together with the chair (s) after their presentations. Head tables in halls Frontenac and Metropolitan West have 6 seats, and in Pier 2&3 and Queens Quey 3 seats. If no group discussion, after each presentation and Q&A, the speaker is welcome to sit in the audience.
- It is not mandatory for plenary and scientific speakers to submit abstracts or PPTs prior to the congress. Chairs are welcome to contact the speakers in advance if they require more details on their lectures.

ABSTRACT SESSIONS (ORAL, OUTSTANDING ORAL, POSTER TOUR)

- **Abstract concurrent sessions** typically include 5-6 abstract presentations. Each presenter has 10 minutes in total 7 minutes for the presentation and 3 minutes for Q&A.
- Outstanding abstract sessions have 3 presentations with 15 minutes for slides and 5 minutes for Q&A each.
- Poster tour sessions include 3 to 6 presentations based on their duration. Each presenter has 6 minutes in total –
 4-5 minutes for the presentation and 1-2 minutes for Q&A. These sessions will be held at the <u>E-Poster stations</u> in
 the poster area and not in the session halls. There will be no sitting arrangements and the Q&A through the app
 feature is <u>not</u> available. Microphones and headsets will be provided to session attendees. Staff members will show
 you how to navigate the E-Poster stations before the session starts.
- There are no group discussions. Chairs should ask presenters to come on stage when it is their turn to present and ask them to sit back in the audience after their presentation.
- **Abstracts** are available for reading within the session via the <u>interactive program</u> and mobile app, as well as on the <u>congress website</u>.

DEBATES, FISHBOWL DISCUSSIONS & MEET-THE-PROFESSOR SESSIONS

- All speakers and chairs/moderators should be seated at the head table from the beginning of the session.
- Please allow **sufficient time for Q&A** from the audience. Questions can be asked via the microphones in the hall, as well as submitted through the app and received on a tablet available at the head table.
- For **debates**, both speakers should use the lectern for their presentations in turns and sit at the head table for the rebuttals, Q&A, and discussion.
- For **fishbowl discussions**, the moderator may sit at the head table or use the lectern in case they would like to use slides. Speakers are generally not required to use slides, but in case they do, they can make their way to the lectern for their presentation and sit back at the head table for discussions.
- For **meet-the-professor sessions**, there are no session chairs/moderators. The expert speakers may switch between the lectern and the head table for the presentation and discussion portions.

PATIENT SESSIONS

- Each patient session includes from 1 to 3 expert speakers (clinicians) and at least 1 patient speaker. All **expert speakers** may sit at the head table from the beginning of the session unless one or two of them act as moderator(s) and welcome the others on stage for their presentations.
- Patient speakers should be invited to come on stage to present their stories and either sit at the head table or use the lectern in case they wish to show slides (slides are not mandatory). After their presentations, patients may sit back in the audience. Reserved seats for speakers are available on the first row.
- Please note that there are only 3 seats available at the head table in hall Queens Quay, where patient sessions
 take place. Expert and patient speakers should discuss the session flow beforehand and adapt based on their
 needs.



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IMPORTANT

- All sessions (excl. Poster Tours) include an Ask the Speaker feature for the audience to submit questions via the congress mobile app. For more details, please see the full <u>moderation</u> <u>quidelines</u> on the LUPUS 2025 website.
- All presentations must be uploaded directly in the Speaker's Ready Room (SRR) onsite at least
 one hour before the session, even if previously sent via email for CME review. The technicians
 in the SRR will help presenting authors check if the slides are visualized as intended to avoid
 any misplacement or technical issues during the session. Please review the <u>presentation</u>
 guidelines for more information.
- If your session includes audience voting, please read the <u>voting guidelines</u>. Voting must be organized and communicated with the organizers before the Congress starts.